



*Leitersburg Volunteer Fire Co. Inc.*

21431 Leiter Street, Hagerstown, MD 21742

Office: 301-733-9155

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[www.leitersburgfire.org](http://www.leitersburgfire.org)

## **Application for Membership**

Dear Applicant,

Thank you for expressing interest in obtaining membership into the Leitersburg Volunteer Fire Company, Inc. You have taken the first step by requesting this application. Please review it carefully.

The members of the Leitersburg Volunteer Fire Co. are very proud of our organization. Our members strive to be a highly trained team, capable of providing our community and surrounding communities with the finest fire and rescue services available.

There are some basic requirements to become an active firefighter with our team. Training is a top priority. All personnel, especially new members, should participate in our station drill nights as well as classes offered by various training facilities throughout the area. These classes are all free of charge and available year round. All training dates are posted in advance of a class so that you may contact the Training Officer if you are interested in participating in a course.

If you choose to join the organization, but have no interest in firefighting, there are many administrative and fundraising opportunities as well. We have several fundraising activities throughout the year where we could always use additional help. We require that members complete twenty (20) hours of fundraising activities each year.

When you become a member of our team, you will make friends and develop relationships that will last a long time. However, this organization is not a social club. We hope that if you apply for membership, you will be a dedicated, hardworking member of our team.

Please fill out the attached application to the best of your ability and in your own handwriting. Please answer all questions as completely and accurately as possible. Your references may be contacted and a background check may be conducted. There is a small fee of \$5.00 to obtain the application. After that, there are no fees for membership.

Upon receipt of your application, you will be contacted to interview with the Membership Committee. During this interview, you will be asked a series of questions and given the opportunity to ask any questions that you may have. Based on the interview and the background check, a recommendation will be made to either forward your application the Board of Directors or return your application and fee to you. If your application is forwarded to the board of Directors, you will be contacted to appear at the next Board of Directors meeting for interview. The application will also be read at the Regular Membership meeting. Your application will be voted on following your Board of Directors interview and final approval for acceptance will be voted on at the following Regular Membership meeting. The entire process usually takes about 60 days.

Once you have been voted on by the membership, you will be contacted of your status. If you are accepted as a member, you will be responsible to make arrangements with the Chief or Training Officer to begin the process of completing required training and being issued equipment. You should receive a copy of the membership handbook which includes the companies By-Laws and Operating Procedures from a member of the Membership Committee. The Membership Committee will act as your liaison for the duration of your probationary period of ninety (90) days.

We sincerely hope you fill out this application and obtain membership into the Leitersburg Volunteer Fire Co. The community is always in need of dedicated individuals who are willing to serve.



## Application for Membership (cont.)

Would you like dispatches sent to you via text message? \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_

Cell Phone Carrier: \_\_\_\_\_

- ◆ Be advised that these are not free text messages. You must have a texting plan on your cell phone account in order to use this service.

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Please list 3 references that you have known for at least 1 year and are not related to you.

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Type of membership you are interested in? Firefighter \_\_\_\_ / Administrative \_\_\_\_

If you are applying to become an active firefighter, do you have any physical impairments or limitations that may affect your performance in the line of duty?

- ◆ If so, please list them on the bottom of page 3.

All applicants under the age of eighteen (18) must have the signature of a parent or guardian.

**Parent / Guardian** \_\_\_\_\_ Date \_\_\_\_\_

Relationship \_\_\_\_\_

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*I hereby certify that the information above is true to the best of my knowledge.*

**Applicant Signature** \_\_\_\_\_ Date \_\_\_\_\_

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**Company use only**

References contacted: Yes / No

♦ If no, give reason \_\_\_\_\_

Background check performed: Yes / No

♦ If no, give reason \_\_\_\_\_

Comments:

Membership Committee:

Accept \_\_\_\_\_ Reject \_\_\_\_\_ Date \_\_\_\_\_

Executive Committee:

Accept \_\_\_\_\_ Reject \_\_\_\_\_ Date \_\_\_\_\_

General Membership:

Accept \_\_\_\_\_ Reject \_\_\_\_\_ Date \_\_\_\_\_

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Please use the space below for additional information.